



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, MARCH 26, 2018 AT 5:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas_____Vice President Escalera_____Director Aguirre_

Director Hastings_____Director Hernandez_____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on March 12, 2018.
- B. Approval of Attendance to the San Gabriel Valley Water Forum 2018 on September 18, 2018, at the Pomona Fairplex Conference Center in Pomona, CA.
- C. Receive and File the Water Production Report for February 2018.

7. FINANCIAL REPORTS

- A. Summary of Cash and Investments for February 28, 2018.
Recommendation: Receive and File.

- B. Statement of District's Revenues and Expenses as of February 28, 2018.
Recommendation: Receive and File report.
- C. Statement of City of Industry Waterworks System's Revenues and Expenses as of February 28, 2018.
Recommendation: Receive and File report.

8. ACTION/DISCUSSION ITEMS

- A. Consideration of CEQA Notice of Exemption for the Banbridge Pump Station Retrofit Project.
Recommendation: Approve CEQA Notice of Exemption for the Banbridge Pump Station Retrofit Project and Direct Staff to File Notice with County Clerk.
- B. Consideration of Access and License Agreement between the District and Javier Lievanos and Socorro Lievanos for the Banbridge Pump Station Retrofit Project.
Recommendation: Authorize the General Manager to Enter into the Access and License Agreement.
- C. Consideration of Nominees for the Special District LAFCO Representative and LAFCO Alternate for the Term Expiring May 2018.
Recommendation: Select a LAFCO Representative and LAFCO Alternate and Direct Staff to Cast Ballot Before April 6, 2018.
- D. Consideration of Compensation Increase for the Board of Directors.
Recommendation: Board Discretion.

9. ENGINEERING & COMPLIANCE MANAGER'S REPORT

Recommendation: Receive and File.

10. GENERAL MANAGER'S REPORT

11. OTHER ITEMS

- A. Upcoming Events.
- B. Correspondence to Board of Directors.

12. ATTORNEY'S COMMENTS

13. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments.

14. FUTURE AGENDA ITEMS

15. ADJOURNMENT

POSTED: Friday, March 23, 2018
President William R. Rojas, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Greg B. Galindo, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, March 12, 2018, at 5:30 p.m. at the District office, 112 N. First St., La Puente, California.

Meeting Called to Order:

President Rojas called the meeting to order at 5:32 p.m.

Pledge of Allegiance:

President Rojas led the meeting in the Pledge of Allegiance.

Directors Present:

William Rojas, President; John Escalera, Vice President; Charles Aguirre, Director; John Escalera, Director; David Hastings, Director and Henry Hernandez, Director.

Staff Present:

Greg Galindo, General Manager; Gina Herrera, Office Manager and Roland Trinh, District Counsel.

Others Present:

No members of the public present.

Adoption of Agenda:

President Rojas asked for the approval of the agenda.

Motion by Director Aguirre, seconded by Director Hernandez that the agenda be adopted as presented.

Motion approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Consent Calendar:

President Rojas asked for the approval of the Consent Calendar.

- A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on February 26, 2018.
- B. Approval of District Expenses for the Month of February 2018.
- C. Approval of City of Industry Waterworks System Expenses for the Month of February 2018.
- D. Receive and File the District's Water Sales Report for February 2018.
- E. Receive and File the City of Industry Waterworks System's Water Sales Report for February 2018.
- F. Approval of Attendance to the Southern California Water Coalition's Quarterly Luncheon on April 20, 2018 at 12:00 p.m. in Irwindale.

Motion by Vice President Escalera, seconded by Director Hastings, to approve the consent calendar as presented.

Motion approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Action/Discussion Items:

A. Consideration of Investments of District Reserve Funds.

- Mr. Galindo provided a summary of the staff report included in the Board meeting agenda packet. He also presented a graph of the District's cash and investment balances since 2014 to present time.

After further discussion regarding the District's investment options, motion by Vice President Escalera, seconded by President Rojas, to authorize the General Manager to purchase a \$100,000 CD that will be consistent with the Offer Sheet prepared by Dewane Investment Strategies, dated March 9, 2018 and authorize the General Manager to transfer \$500,000 from the District's Wells Fargo checking account to the District's LAIF account.

Motion approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

General Manager's Report:

- Mr. Galindo reported on one legislative manner and opposition letters sent by the Public Water Agencies Group and the San Gabriel Valley Water Association.
- Mr. Galindo provided a demonstration of District's new online GIS service.
- Mr. Galindo reported on items staff was currently working on, which included the CIWS draft budget, District's audit of the 2017 financials, District's water rate study and upcoming District newsletter.
- Mr. Galindo also reported that staff will be advertising for a part-time customer support and accounting clerk 1 position in the coming week.

Information Items:

A. Upcoming Events.

- Mr. Galindo provided an update on the upcoming events in 2018. He verified with the Directors who will be planning on attending the next few events.

B. Correspondence to the Board of Directors.

- Included in the Board Meeting Agenda Packet.

Attorney comments:

- Mr. Trinh had no report.

Board member comments:

A. Report on events attended.

- President Rojas reported that he attended 1 event; San Gabriel Basin WQA's 25th Anniversary Reception on March 1st.
- Vice President Escalera reported that he attended 1 event; San Gabriel Basin WQA's 25th Anniversary Reception on March 1st.
- Director Aguirre reported that he attended 1 event; San Gabriel Basin WQA's 25th Anniversary Reception on March 1st.

- Director Hernandez reported that he attended 1 event; San Gabriel Basin WQA's 25th Anniversary Reception on March 1st.
 - Director Hastings reported that he attended 1 event; SCWUA Luncheon on January 25th.
- B. Other comments.**
- Vice President Escalera asked to close the meeting in honor of his brother David "Rudy" Escalera. Rudy Escalera was raised in the city of La Puente, along with his family. He was in the first graduating class of St Joseph's Elementary School then went on to High School at Pomona Catholic School, which is now known as Damien High School. Rudy continued to stay active in the community by coaching his children in the local Little League Baseball and All-American Football League and umpiring baseball at the local High School. He will be deeply missed by friends and family.

Future agenda items:

None.

Adjournment:

There is no further business or comment, the meeting was adjourned in honor of David "Rudy" Escalera at 6:32 p.m.

William R. Rojas, President

Greg B. Galindo, Secretary

SAN GABRIEL VALLEY WATER FORUM 2018



A BALANCING ACT



SAN GABRIEL VALLEY
WATER FORUM

SAVE THE DATE

Tuesday, September 18, 2018

at the Sheraton Fairplex
Conference Center, Pomona, CA
7:30 a.m. to 1:30 p.m.

Media Partner **4** You

Presented by:

SAN GABRIEL VALLEY
MUNICIPAL
WATER DISTRICT



MainSanGabrielBasin
WATERMASTER



La Puente Valley County Water District

PRODUCTION REPORT - FEBRUARY 2018

LPVCWD PRODUCTION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2018 YTD	2017
Well No. 2	4.37	4.85											9.22	14.07
Well No. 3	5.08	5.59											10.67	16.26
Well No. 5	291.98	273.48											565.46	838.93
Interconnections to LPVCWD	13.44	2.49											15.93	18.42
Subtotal	314.87	286.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	601.27	887.67
Interconnections to SWS	211.74	186.47											398.21	584.68
Interconnections to COI	1.16	0.84											2.00	2.84
Interconnections to Others	0.00	0.00											0.00	0.00
Subtotal	212.90	187.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.21	587.52
Total Production for LPVCWD	101.97	99.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	201.06	300.15
CIWS PRODUCTION														
COI Well No. 5 To SGVCW B5	211.72	126.12											337.84	463.96
Interconnections to CIWS														
SGVWC Salt Lake Ave	0.68	0.61											1.29	1.90
SGVWC Lomas Ave	103.21	85.82											189.03	274.85
SGVWC Workman Mill Rd	0.31	0.21											0.52	0.73
Interconnections from LPVCWD	1.16	0.84											2.00	2.84
Subtotal	105.36	87.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	192.84	280.32
Interconnections to LPVCWD	13.44	2.49											15.93	18.42
Total Production for CIWS	91.92	84.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	176.91	261.90

La Puente Valley County Water District - Water System Demand Comparison

Month	2013	2018	Difference 2017-2013 (%)	Accumulative Difference (%)
January	115.58	101.97	-11.8%	-11.8%
February	112.08	99.09	-11.6%	-11.7%
March	135.08			
April	153.73			
May	174.40			
June	185.13			
July	204.48			
August	201.38			
September	187.60			
October	172.74			
November	139.24			
December	133.13			
Totals	1914.57	201.06		

City of Industry Waterworks - Water System Demand Comparison

Month	2013	2018	Difference 2017-2013 (%)	Accumulative Difference (%)
January	90.55	91.92	1.5%	1.5%
February	81.62	84.99	4.1%	2.8%
March	99.4			
April	115.82			
May	147.93			
June	152.60			
July	141.36			
August	153.97			
September	151.67			
October	137.26			
November	110.83			
December	99.84			
Totals	1482.85	176.91		

Production data shown in acre feet (AF)



Summary of Cash and Investments
February 2018

La Puente Valley County Water District

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	1.20%	\$ 2,008,020.00	\$ -	\$ -	\$ 2,008,020.00
Raymond James Financial Services		\$ 508,423.48	\$ 1,146.40	\$ -	\$ 509,569.88
Checking Account					
Well Fargo Checking Account (per General Ledger)		\$ 1,030,084.50	\$ 667,768.62	\$ 518,880.02	\$ 1,178,973.10
District's Total Cash and Investments:					\$ 3,696,562.98

Industry Public Utilities

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 574,279.05	\$ 230,732.08	\$ 142,616.39	\$ 662,394.74
IPU's Total Cash and Investments:				\$ 662,394.74

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

Greg B. Galindo

, General Manager

Date: 3/19/2018

La Puente Valley County Water District (Treatment Plant Included)
Statement of Revenues and Expenses
For the Period Ending February 28, 2018
(Unaudited)

<u>DESCRIPTION</u>	COMBINED YTD 2018	COMBINED BUDGET 2018	17% OF BUDGET	COMBINED 2017 YE
Total Operational Revenues	\$ 305,362	\$ 2,031,000	15%	\$ 1,981,901
Total Non-Operational Revenues	386,136	2,745,400	14%	1,900,108
TOTAL REVENUES	691,498	4,776,400	14%	3,882,009
Total Salaries & Benefits	307,024	1,959,600	16%	1,287,342
Total Supply & Treatment	317,740	1,714,200	19%	1,486,941
Total Other Operating Expenses	49,383	460,100	11%	274,747
Total General & Administrative	59,711	500,500	12%	342,201
TOTAL EXPENSES	733,858	4,634,400	16%	3,391,231
TOTAL OPERATIONAL INCOME	(42,360)	142,000	-30%	490,778
Total Capital Improvements	(3,930)	(1,115,000)	0%	(82,810)
Total Capital Outlay	-	(50,000)	0%	(39,731)
TOTAL CAPITAL	(3,930)	(1,165,000)	0%	(122,542)
INCOME (AFTER CAPITAL EXPENSES)	(46,290)	(1,023,000)	5%	368,237
Grant Proceeds	-	300,000	0%	-
Loan Proceeds	-	500,000	0%	-
Loan Repayment	-	-	0%	-
PROJECTED CHANGE IN CASH	(46,290)	(223,000)	21%	368,237
Non-Cash Items (Dep. & OPEB)	(42,737)	605,000	-7%	51,279
NET INCOME (LOSS)	\$ (89,027)	\$ 382,000	-23%	\$ 419,516

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending February 28, 2018
(Unaudited)

Description	FEBRUARY 2018	YTD 2018	ANNUAL BUDGET 2018	17% OF BUDGET	YEAR END 2017
Operational Revenues					
Water Sales	\$ 112,965	\$ 182,859	\$ 1,295,000	14%	\$ 1,251,382
Service Charges	54,334	100,246	608,500	16%	604,424
Surplus Sales	3,645	7,785	38,000	20%	35,769
Customer Charges	2,854	5,063	33,300	15%	33,425
Fire Service	7,964	9,294	55,500	17%	56,096
Miscellaneous Income	115	115	700	16%	805
Total Operational Revenues	181,877	305,362	2,031,000	15%	1,981,901
Non-Operational Revenues					
Management Fees	-	-	261,700	0%	194,810
PVOU Service Fees (Labor)	-	-	42,900	0%	-
BPOU Service Fees (Labor)	18,498	47,279	278,800	17%	-
IPU Service Fees (Labor)	47,523	108,914	715,800	15%	-
Taxes & Assessments	29,767	29,767	215,000	14%	230,516
Other O & M Fees	-	-	13,000	0%	65,461
Rental Revenue	2,937	5,874	36,100	16%	34,988
Interest Revenue	-	-	17,000	0%	27,436
Miscellaneous Income	934	1,220	18,000	7%	76,053
Developer Fees	-	-	5,000	0%	81,095
Total Non-Operational Revenues	99,658	193,053	1,603,300	12%	710,360
TOTAL REVENUES	281,535	498,415	3,634,300	14%	2,692,261
Salaries & Benefits					
Total District Wide Labor	89,991	193,605	1,142,700	17%	497,621
Directors Fees & Benefits	9,035	18,365	117,300	16%	117,385
Benefits	25,834	51,957	303,100	17%	124,987
OPEB Payments	2,087	4,175	150,000	3%	157,030
Payroll Taxes	7,175	16,895	90,600	19%	43,150
Retirement Program Expense	10,493	22,027	155,900	14%	64,566
Total Salaries & Benefits	144,616	307,024	1,959,600	16%	1,004,737
Analysis Purposes Only:					
<i>Offsetting Revenue</i>	(66,021)	(156,193)	(1,057,500)	15%	-
<i>District Labor Net Total</i>	78,595	150,831	902,100	17%	-
Supply & Treatment					
Purchased & Leased Water	68	109,026	379,500	29%	421,870
Power	5,591	12,342	157,000	8%	86,390
Treatment Plant Power	4,305	8,313	-	N/A	63,247
Treatment Plant Maintenance	-	-	-	N/A	2,583
Assessments	-	-	221,900	0%	132,114
Treatment	119	182	6,700	3%	4,079
Well & Pump Maintenance	9,086	14,497	32,000	45%	11,841
Total Supply & Treatment	19,169	144,361	797,100	18%	722,124
Other Operating Expenses					
General Plant	1,704	3,138	42,300	7%	29,918
Transmission & Distribution	1,769	3,334	90,500	4%	50,636
Vehicles & Equipment	3,391	6,457	30,300	21%	14,669
Field Support & Other Expenses	10,212	19,189	68,500	28%	30,329
Regulatory Compliance	530	1,998	51,500	4%	28,754
Total Other Operating Expenses	17,606	34,115	283,100	12%	154,307

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending February 28, 2018
(Unaudited)

Description	FEBRUARY 2018	YTD 2018	ANNUAL BUDGET 2018	17% OF BUDGET	YEAR END 2017
General & Administrative					
District Office Expenses	3,013	9,563	61,800	15%	32,358
Customer Accounts	2,564	3,242	20,400	16%	20,907
Insurance	-	-	69,900	0%	60,490
Professional Services	17,468	35,854	160,000	22%	132,598
Training & Certification	1,001	2,378	37,700	6%	29,068
Public Outreach & Conservation	85	160	32,500	0%	15,717
Other Administrative Expenses	1,726	4,080	70,200	6%	29,176
Total General & Administrative	25,857	55,276	452,500	12%	320,314
TOTAL EXPENSES	207,247	540,776	3,492,300	15%	2,201,483
TOTAL OPERATIONAL INCOME	74,288	(42,360)	142,000	-30%	490,778
Capital Improvements					
Fire Hydrant Repair/Replacements	(68)	(3,775)	-	N/A	(178)
Zone 3 Improvements	-	-	(100,000)	0%	(7,022)
Service Line Replacements	-	-	(20,000)	0%	(33,456)
Valve Replacements	-	-	(10,000)	0%	(13)
Main & 1st Street Building Retrofit	-	-	(35,000)	0%	-
Phase 1 - Recycled Water System	-	(79)	(900,000)	0%	-
SCADA Improvements	-	-	(15,000)	0%	-
Meter Read Collection System	(76)	(76)	(35,000)	0%	(42,141)
Total Capital Improvements	(143)	(3,930)	(1,115,000)	0%	(82,810)
Capital Outlay					
Communications Systems Upgrade	-	-	-	N/A	-
Backhoe	-	-	-	N/A	-
Truck(s)	-	-	(40,000)	0%	(39,731)
Other Equipment	-	-	(10,000)	0%	-
Total Capital Outlay	-	-	(50,000)	0%	(39,731)
TOTAL CAPITAL	(143)	(3,930)	(1,165,000)	0%	(122,542)
INCOME (AFTER CAPITAL EXPENSES)	74,145	(46,290)	(1,023,000)	5%	368,237
Loan & Debt Repayment					
Recycled Water System (Grant Revenues)	-	-	300,000	0%	-
Recycled Water System (Loan Proceeds)	-	-	500,000	0%	-
CASH DIFFERENCE	74,145	(46,290)	(223,000)	21%	368,237
Add Back Capitalized Assets	143	3,930	1,165,000	0%	122,542
Less Depreciation Expense	(31,667)	(31,667)	(380,000)	8%	-
Less OPEB Expense - Not Funded	-	-	-	N/A	(71,263)
NET INCOME (LOSS)	\$ 42,622	\$ (74,027)	\$ 562,000	-13%	\$ 419,516

Treatment Plant
Statement of Revenues and Expenses
For the Period Ending February 28, 2018
(Unaudited)

Description	FEBRUARY 2018	YTD 2018	ANNUAL BUDGET 2018	17% OF BUDGET	YEAR END 2017
Non-Operational Revenues					
Reimbursements from CR's	38,159	193,083	\$ 1,420,900	14%	\$ 1,189,748
Miscellaneous Income	-	-	-	N/A	-
Total Non-Operational Revenues	38,159	193,083	1,420,900	14%	1,189,748
Salaries & Benefits					
<i>BPOU TP Labor (1)</i>	-	-	278,800	0%	282,605
Contract Labor	-	-	-	N/A	-
Total Salaries & Benefits	-	-	278,800	0%	282,605
Supply & Treatment					
NDMA, 1,4-Dioxane Treatment	4,911	31,352	170,000	18%	195,826.73
VOC Treatment	-	-	17,800	0%	25,373.87
Perchlorate Treatment	12,863	108,086	415,000	26%	315,421.42
Other Chemicals	1,295	1,295	16,600	8%	17,829
Treatment Plant Power	13,307	26,044	202,700	13%	174,702.82
Treatment Plant Maintenance	470	6,012	75,000	8%	19,347.14
Well & Pump Maintenance	591	591	20,000	3%	16,314.93
Total Supply & Treatment	33,437	173,379	917,100	19%	764,816
Other Operating Expenses					
General Plant	2,388	3,738	45,000	8%	12,311.60
Transmission & Distribution	-	148	-	N/A	1,320.76
Vehicles & Equipment	819	1,627	10,000	16%	10,412.75
Field Support & Other Expenses	-	55	15,000	0%	-
Regulatory Compliance	4,669	9,700	107,000	9%	96,395.21
Total Other Operating Expenses	7,875	15,268	177,000	9%	120,440
General & Administrative					
District Office Expenses	-	-	10,000	0%	-
Insurance	-	-	18,000	0%	9,756.84
Professional Services	816	4,435	20,000	22%	12,130.26
Total General & Administrative	816	4,435	48,000	9%	21,887
TOTAL EXPENSES	42,128	193,083	1,420,900	14%	1,189,748
TOTAL OPERATIONAL INCOME	(3,970)	-	-	N/A	-
Capital Outlay					
Scada Computer	-	-	-	N/A	-
Total Capital Outlay	-	-	-	N/A	-
Depreciation Expense	(15,000)	(15,000)	(180,000)	8%	-
Total Non-Cash Items (Dep. & OPEB)	(15,000)	(15,000)	(180,000)	8%	-
NET INCOME (LOSS)	\$ (18,970)	\$ (15,000)	\$ (180,000)	8%	\$ -

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS
Statement of Revenue and Expenses Summary
For the Period Ending February 28, 2018
(Unaudited)

DESCRIPTION	FEBRUARY 2018	FISCAL YTD 2017-2018	BUDGET FY 2017-2018	67% OF BUDGET	FY END 2016-2017
Total Operational Revenues	\$ 102,397	\$ 1,326,489	\$ 1,959,100	67.71%	\$ 1,919,277
Total Non-Operational Revenues	-	20,946	27,500	76.17%	57,344
TOTAL REVENUES	102,397	1,347,435	1,986,600	67.83%	1,976,621
Total Salaries & Benefits	47,523	407,742	629,700	64.75%	614,212
Total Supply & Treatment	11,274	435,616	804,060	54.18%	716,709
Total Other Operating Expenses	12,386	109,366	157,500	69.44%	166,293
Total General & Administrative	4,327	129,449	317,890	40.72%	245,348
Total Other & System Improvements	-	38,210	93,000	41.09%	132,828
TOTAL EXPENSES	75,509	1,120,383	2,002,150	55.96%	1,875,389
OPERATING INCOME	26,888	227,052	(15,550)	-1460.14%	101,232
NET INCOME (LOSS)	\$ 26,888	\$ 227,052	\$ (15,550)	-1460.14%	\$ 101,232

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

**Statement of Revenue and Expenses
For the Period Ending February 28, 2018
(Unaudited)**

DESCRIPTION	FEBRUARY 2018	FISCAL YTD 2017-2018	BUDGET FY 2017-2018	67% OF BUDGET	FY END 2016-2017
Operational Revenues					
Water Sales	\$ 54,277	\$ 854,064	\$ 1,250,000	68.33%	\$ 1,201,582
Service Charges	43,875	396,321	600,000	66.05%	604,883
Customer Charges	1,510	13,055	21,000	62.17%	20,115
Fire Service	2,736	63,050	88,100	71.57%	92,696
Miscellaneous Income	-	-	-	N/A	-
Total Operational Revenues	102,397	1,326,489	1,959,100	67.71%	1,919,277
Non-Operational Revenues					
Contamination Reimbursement	-	20,907	27,500	76.02%	38,462
Developer Fees	-	-	-	N/A	14,568
Miscellaneous Income	-	39	-	N/A	4,314
Total Non-Operational Revenues	-	20,946	27,500	76.17%	57,344
TOTAL REVENUES	102,397	1,347,435	1,986,600	67.83%	1,976,621
Salaries & Benefits					
Administrative Salaries	15,392	119,324	179,100	66.62%	165,274
Field Salaries	15,209	140,995	224,000	62.94%	225,518
Employee Benefits	10,491	91,310	139,000	65.69%	139,630
Pension Plan	4,255	34,579	51,600	67.01%	49,805
Payroll Taxes	2,175	18,566	29,000	64.02%	27,928
Workman's Compensation	-	2,968	7,000	42.39%	6,058
Total Salaries & Benefits	47,523	407,742	629,700	64.75%	614,212
Supply & Treatment					
Purchased Water - Leased	-	326,781	367,890	88.83%	496,961
Purchased Water - Other	1,225	11,243	14,400	78.07%	14,069
Power	9,489	81,775	125,000	65.42%	107,347
Assessments	-	11,030	132,770	8.31%	91,367
Treatment	-	2,616	7,000	37.37%	4,589
Well & Pump Maintenance	561	2,172	157,000	1.38%	2,376
Total Supply & Treatment	11,274	435,616	804,060	54.18%	716,709
Other Operating Expenses					
General Plant	966	4,099	10,500	39.04%	5,313
Transmission & Distribution	10,031	43,545	60,000	72.57%	67,558
Vehicles & Equipment	-	17,197	30,000	57.32%	31,515
Field Support & Other Expenses	958	25,749	27,000	95.37%	26,761
Regulatory Compliance	430	18,776	30,000	62.59%	35,146
Total Other Operating Expenses	12,386	109,366	157,500	69.44%	166,293

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

**Statement of Revenue and Expenses
For the Period Ending February 28, 2018
(Unaudited)**

DESCRIPTION	FEBRUARY 2018	FISCAL YTD 2017-2018	BUDGET FY 2017-2018	67% OF BUDGET	FY END 2016-2017
General & Administrative					
Management Fee	-	91,035	183,890	49.51%	180,285
Office Expenses	1,897	9,900	20,500	48.29%	22,806
Insurance	-	5,548	25,500	21.76%	12,323
Professional Services	755	7,241	45,000	16.09%	4,739
Customer Accounts	1,465	11,317	16,000	70.73%	15,748
Public Outreach & Conservation	-	2,456	25,000	9.82%	4,688
Other Administrative Expenses	210	1,953	2,000	97.64%	4,758
Total General & Administrative	4,327	129,449	317,890	40.72%	245,348
Other Expenses & System Improvements (Water Operations Fund)					
Transfer to Capital or Expense	-	-	-	N/A	-
Developer Capital Contributions	-	-	-	N/A	(135,303)
Developer Project	-	-	-	N/A	72,134
Developer Project	-	-	-	N/A	893
Developer Project	-	-	-	N/A	62,277
Net Developer Project Activity	-	-	-	-	-
Master Plan Update / Hydraulic Model	-	-	-	N/A	11,359
Other System Improvements (Materials)	-	-	-	N/A	223
FH Laterals	-	790	9,000	8.78%	83
Service Line Replacements	-	28,396	30,000	94.65%	71,893
Valve Replacements	-	1,633	25,000	6.53%	660
Plant Electrical System Improvements	-	-	20,000	0.00%	-
Meter Installations - Industry Hills	-	7,391	-	0.00%	24,818
Meter Read Collection System	-	-	-	0.00%	23,792
SCADA System Assessment & Upgrades	-	-	9,000	0.00%	-
Total Other & System Improvements	-	38,210	93,000	41.09%	132,828
TOTAL EXPENSES	75,509	1,120,383	2,002,150	55.96%	1,875,389
OPERATING INCOME	26,888	227,052	(15,550)	N/A	101,232

STAFF REPORT



Meeting Date: March 26, 2018
To: Honorable Board of Directors
Subject: Consideration to File a CEQA Notice of Exemption for the Banbridge Pump Station Retrofit Project.

Purpose - *File a CEQA Notice of Exemption for the retrofit of the Banbridge Pump Station.*

Recommendation - *Approve and direct staff to file a CEQA Notice of Exemption for the retrofit of the Banbridge Pump Station on the basis of the categorical exemption permitted under 14 CCR Section 15302 (c).*

Fiscal Impact - *The 2018 District Capital Improvement Budget appropriates \$100,000 for the Banbridge Pump Station Retrofit Project. The recommended action authorizes staff to file the Notice of Exemption at the LA County Registrar-Recorder/ County Clerk Office, which requires a \$75.00 posting fee to be paid. This action authorizes no other expenditures.*

Summary

The Banbridge Pump Station was originally constructed in 1963 to serve a new tract of homes and primarily consist of a hydro-pneumatic tank and two pumps housed in a concrete structure located adjacent to 122 Banbridge Avenue. Historically, the Pump Station pumped water from the District's Zone 2 service area to its Zone 3 service area to provide continuous water service to Zone 3 customers. However, in 2012, the District completed the Zone 3 Pipeline and Subzone Booster Station Project which connected the District's Zone 3 to the City of Industry Waterworks System's reservoirs located on Industry Hills. The project provided improved flow and water service reliability to Zone 3.

Currently, the District's operational needs no longer require the use of the hydro-pneumatic tank, the existing piping, and the existing pumps and motors. The Project will consist of replacement and/or reconstruction of existing pumps, valves and other related appurtenances where the new pumps will be located on the same site and will have substantially the same purpose and capacity as the pumps replaced. The project scope (enclosed herein) summarizes work required to retrofit the Pump Station.

Provided that the Pump Station will be retrofitted with no expansion of capacity, the project's status falls under the Categorical Exemption, Section 15302 (c) Replacement or Reconstruction.

Fiscal Impact

The 2018 District Capital Improvement Budget appropriates \$100,000 for the Banbridge Pump Station Retrofit Project. This action authorizes staff to file the Notice of Exemption at the LA County Registrar-

Recorder/ County Clerk Office, which requires a \$75.00 posting fee to be paid. This action authorizes no other expenditures.

Recommendation

Staff requests authorization to file a CEQA Notice of Exemption for the Banbridge Pump Station on the basis of the categorical exemption permitted under 14 CCR Section 15302(c).

Respectfully Submitted,

Roy Frausto

Engineering & Compliance Manager

Enclosure(s)

- *Notice of Exemption*
- *Project Scope*

Notice of Exemption

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

From: La Puente Valley County Water District
112 N. First Street
La Puente, CA 91744

County Clerk
County of Los Angeles
12400 East Imperial Highway, Room 2001
Norwalk, CA 90650
(562) 462-3033

Project Title: Banbridge Pump Station Retrofit Project

Project Location – Specific:

1. The project is located in the public right-of-way in the City of La Puente and adjacent to the private property known as 122 Banbridge Avenue.

Project Location – City: La Puente, CA

Project Location – County: Los Angeles County

Description of Nature, Purpose, and Beneficiaries of Project: Replacement of two booster pumps within an existing structure along with its appurtenances and removal of a pneumatic tank located in the public right-of-way in the City of La Puente and adjacent to the private property known as 122 Banbridge Avenue. The pumps and related appurtenances will be replaced within the existing structure with new efficient pumps that provide flexible operational capabilities and improved services to customers.

Name of Public Agency Approving Project: La Puente Valley County Water District

Name of Person or Agency Carrying Out Project: Roy Frausto, Engineering & Compliance Manager, La Puente Valley County Water District

Exempt Status: (check one)

- Ministerial (Sec.21080 (b)(1); 15268);
- Declared Emergency (Sec. 21080 (b)(3); 15269 (a));
- Emergency Project (Sec.21080 (b)(4); 15269 (b)(c));
- Categorical Exemption. State type and section number:
14 C.C.R. § 15302(c)
- Statutory Exemptions. State code number:

Reasons Why Project Is Exempt: Pursuant to 14 C.C.R. § 15302(c), this project is exempt because the proposed pump station project consists of replacement and/or reconstruction of existing pumps, valves and other related appurtenances where the new pumps will be located on the same site and will have substantially the same purpose and capacity as the pumps replaced.

Lead Agency Contact Person: Roy Frausto **Area Code/Telephone/Extension:** (626) 330-2126

If filed by Applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Notice of Exemption – La Puente Valley County Water District

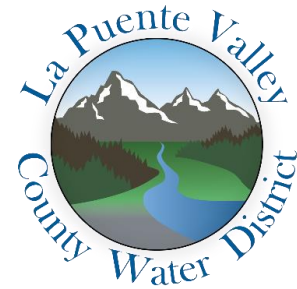
Signature: _____ Date: _____ Title: Engineering & Compliance Manager

Signed by Lead Agency

Date Received for Filing at OPR:

Signed by Applicant

Project Scope



Composed by: Roy Frausto,
Engineering & Compliance Manager

Date: March 22, 2018

Re: **Banbridge Pump Station Retrofit Project**

💧 *Objective*

The La Puente Valley County Water District (District) has monitored the performance of the Zone 3 booster pump station (Pump Station) and determined that an upgrade/modification to the Pump Station is needed to efficiently improve the service to the District's Customers. Currently, the Pump Station consist of a hydro-pneumatic tank and two pumps housed in a concrete vault located in the vicinity of 122 Banbridge Avenue.

The purpose of this document is to identify the required upgrades and generate a project scope for the Pump Station project. In addition, upgrades to affected right-of-way areas and neighboring properties will be identified and considered.

💧 *Existing Pump Station*

The Pump Station was constructed in 1963 and was originally designed to serve 52 properties as shown in **Figure 1**.

Figure 1 – Zone 3 Boundary Map



The capacity of the existing pump station is summarized in **Table 1** below:

Table 1 – Banbridge Booster Pump Station Capacity

Booster Station	Booster Pump Designation	Suction Zone	Discharge Zone	Horse Power	SCE Efficiency Test/Year	Capacity (gpm)	Total Head (ft.)	Design Flow (gpm)	Design Head (ft.)
Pressure Zone 3 (PZ 3)	Booster 1	PZ 2	Industry Hills Tanks	10	Yes/2013	200	127	270	127
	Booster 2	PZ 2	Industry Hills Tanks	40	Yes/2013	620	131	680	133

◆ ***Evaluation of Current Pump Station Operations***

There are two booster pumps at the Pump Station which currently discharge to the Industry Hills reservoirs. Historically, the booster pumps were used to serve 52 properties, however after completing a Capital Improvement Project in 2012 consisting of piping improvements, the 52 customers are now served using the Industry Hills Reservoirs via gravity feed. The primary purpose of the Pump Station now is to supply water directly to the Industry Hills Reservoir during off peak hours to repay water used on a routine basis. Currently, the pump station is “off” for extended periods of time and is utilized in a fashion where only one pump is activated to replenish the water used from the reservoirs.

Given the current use of the Pump Station, the sizing of pumps will be based on historical average flows used to replenish the Industry Hills Reservoirs in conjunction with the Maximum Day Demand (MDD) for Zone 3, and with a minimum flow rate of 200 gpm to ensure proper metering of water delivered through an existing 8-inch meter.

◆ ***Evaluation of Pump Station Condition***

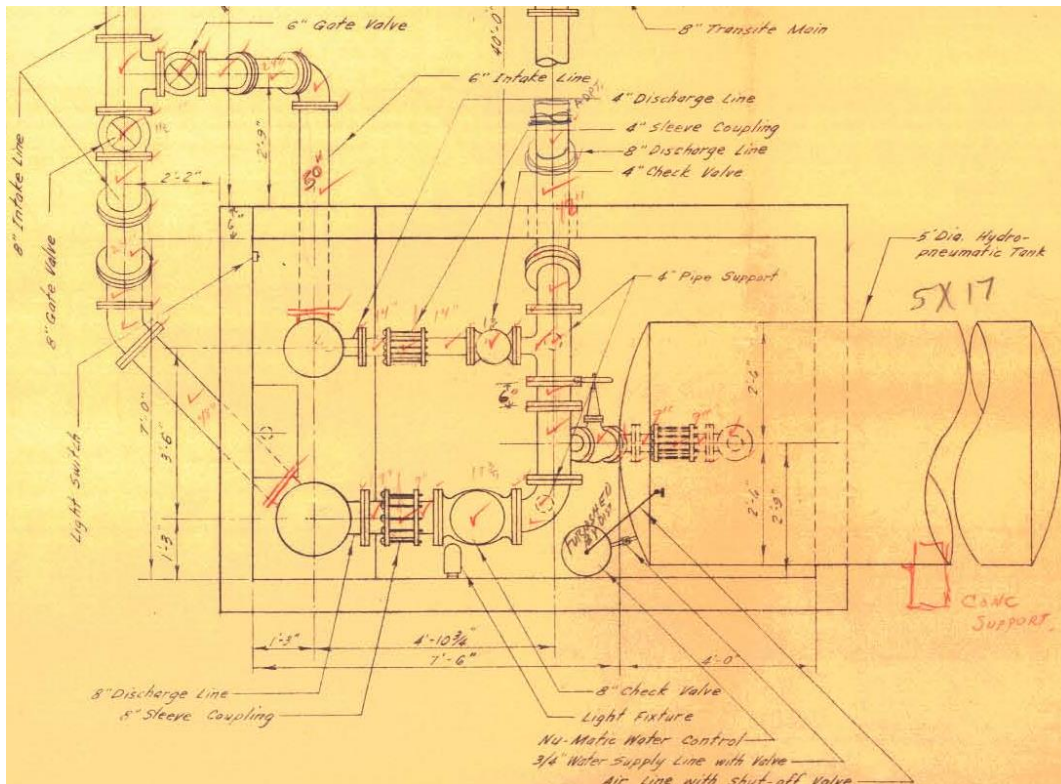
As previously mentioned, the Pump Station is located in the vicinity of 122 Banbridge as shown in **Figure 2**.

Figure 2 – Banbridge Pump Station Location



The Pump Station was constructed in 1963 to primarily serve a new tract of homes that were conjunctionally being built. Analyzing the current layout of the Pump Station as shown in **Figure 3** and comparing it to the current operational needs, the Pump Station no longer requires the need of the hydro-pneumatic tank, the existing piping, and the existing pumps and motors.

Figure 3 – Current Pump Station Layout



◆ **Proposed New Pump Station Total Dynamic Head (TDH)**

The elevation of the proposed pump station is approximately 550' above mean sea level (AMSL), and the approximate elevation of the Industry Hills Reservoirs is 775' AMSL. Note that the proposed pump station is located at the 660' Hydraulic Grade Zone (HGL) of LPVCWD's distribution system. Suction losses will be assumed to be 5 psi. The required TDH to deliver water to the Industry Hills Reservoirs 775' zone is shown below:

$$\text{Pressure Head: } 550' - 660' = -110\text{ft.}$$

$$\text{Head/Suction Losses} = 12 \text{ ft.}$$

$$\text{Elevation Head: } 775' - 550' = 225 \text{ ft.}$$

$$\text{Total Dynamic Head: } -110' + 12' + 225' = 127 \text{ ft.}$$

Factoring in a 10% contingency, a **TDH of 140 feet** will be used to appropriately size a motor.

◆ *Proposed Motor Size*

Having calculated a TDH of 140 feet, the motor will be sized to adequately support a design flow rate of 300 gpm with an assumed motor and pump assembly efficiency of 70%. Based on the variability of flow, the pump station envisioned will consist of a variable speed pump having an optimum curve efficiency at 300 gpm. Based on this analysis, the required Motor Size for each pump is calculated below:

$$\text{Brake Horse Power: } \frac{300 \text{ gpm} * 140 \text{ ft.}}{3960 * 0.7} = \mathbf{15.15}$$

Per the above calculation and factoring a 25% contingency, pumps will be utilized with a motor horsepower rating of **20 HP**.

◆ *Evaluation of Electrical Feed*

The current Edison feed at the LPVCWD Banbridge Pump Station site is composed of a 480 volt, 100-amp service. The pump station is equipped with 2 breaker control panels, both 480 volts, one 100 amps, and the other 15 amps.

Based on the proposed motor size of 20 HP, the estimated required power for the proposed pump station will require a 460/3/60 supply service. Using a “rule of thumb” calculation for 3-phase, 460-volt motors, the calculation below describes the estimated rated current for the pump station:

$$20 \text{ HP} * (1.25 \text{ amps/HP}) = 25 \text{ amps}$$

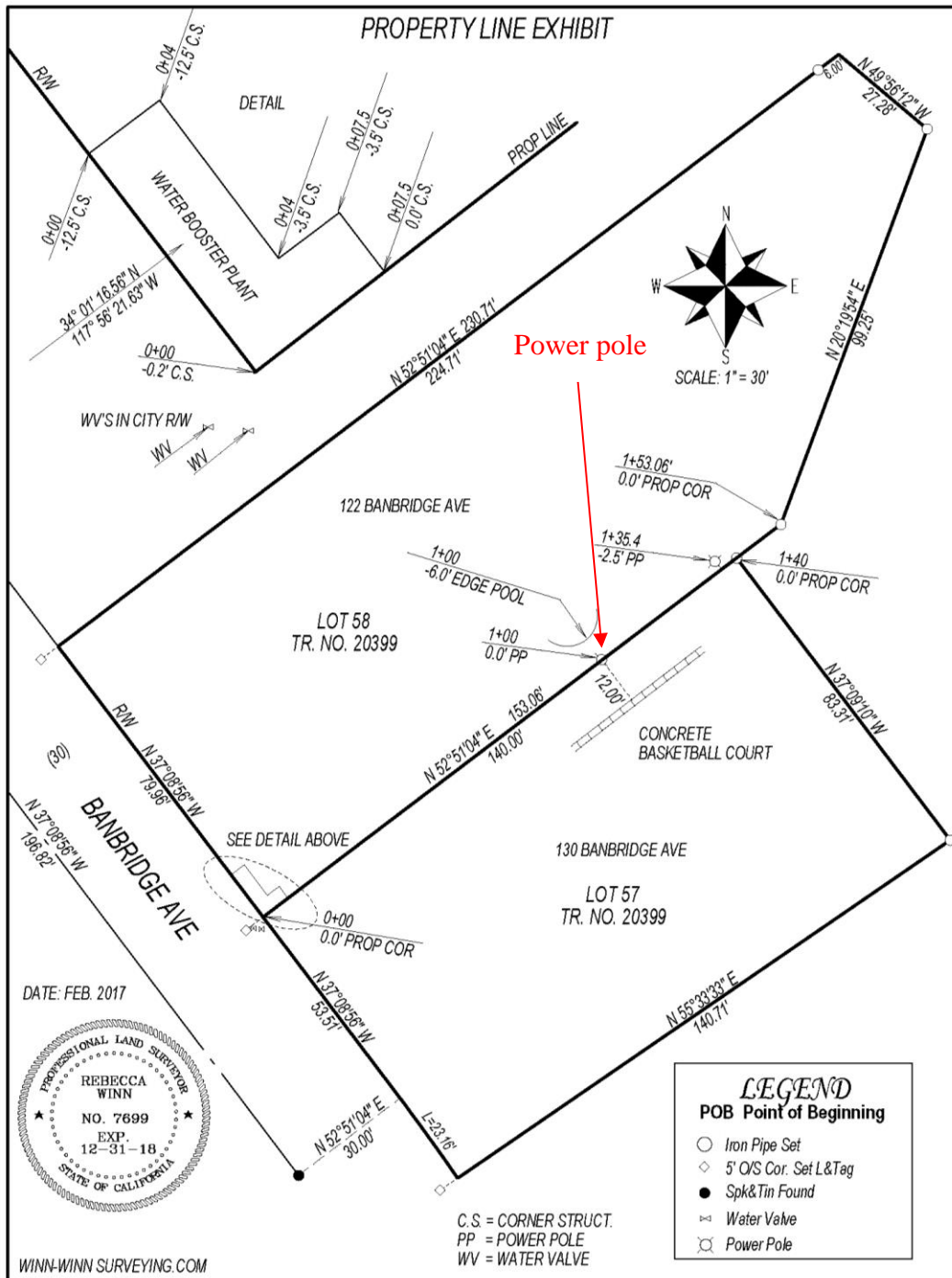
$$\text{Total Estimated Rated Current: } 25 \text{ amps} = 25 \text{ amps}$$

Using a 25% contingency, the total estimated rated current required is **30 amps**. Given the current amperage feed capacity, the proposed pumps can be operated without exceeding the trip amperage rate of 100 amps.

The 480-service source is located on a power pole located on the south-east property line (backyard, adjacent to 130 Banbridge) of 122 Banbridge as shown in the property line Exhibit in **Figure 4**. The Edison meter is located on the pole and the service extends downward and runs underground towards the location of the existing pump station. Based on the age of the electrical conduit, the supply lines (after the meter) will be assessed and replaced as needed (along with the conduit) up to the point of connection to the proposed pump station.

An existing or new service line, conduit and electrical panel will be installed to feed the proposed Variable Frequency Drive (VFD) unit and the proposed pumps.

Figure 4 – Property Line Exhibit

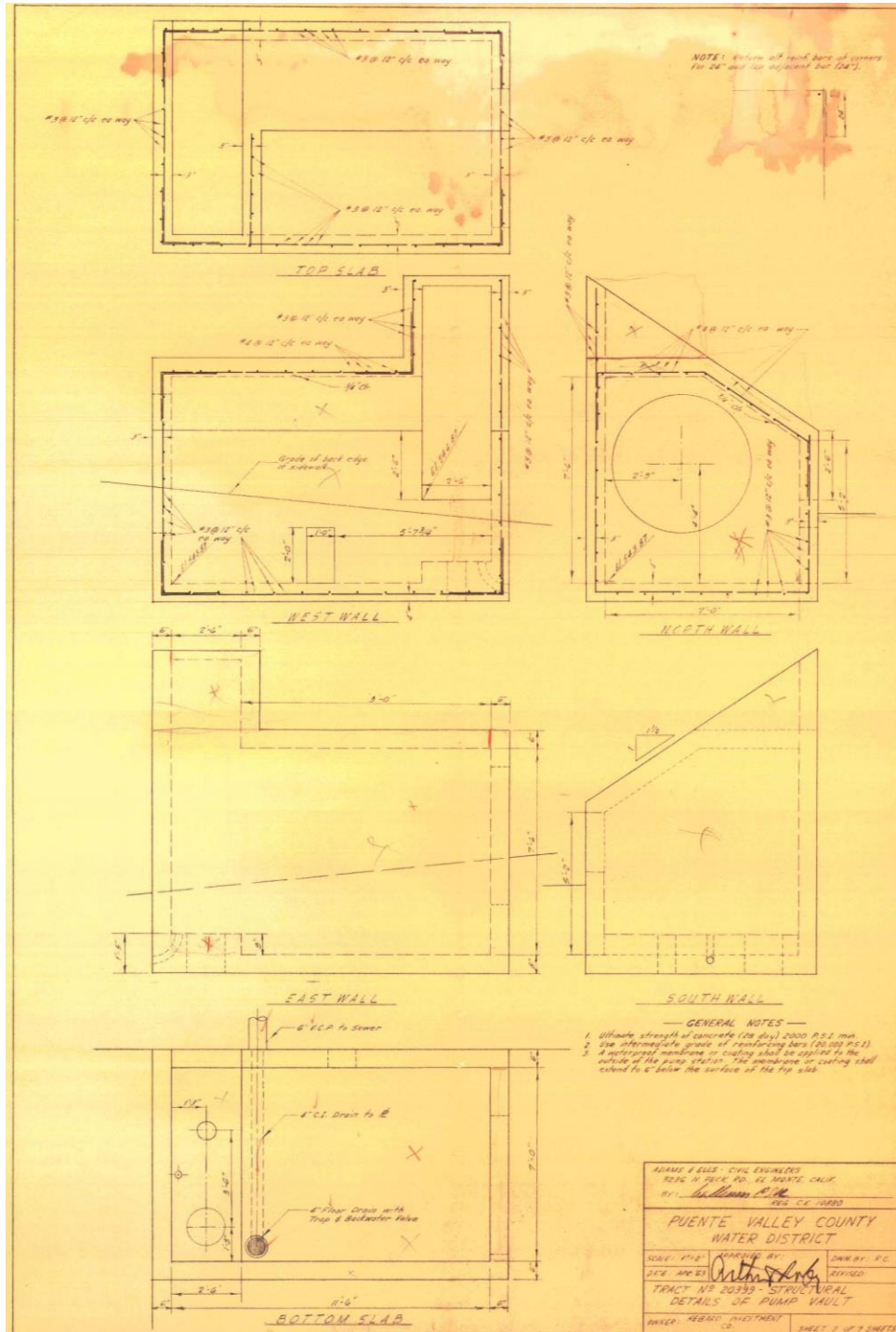


💧 **Existing Building Structure**

The building structure that houses the existing pump station, as shown in **Figure 5**, is composed of concrete construction with reinforcement bars. The perimeter of the structure is partially enclosed with dirt material (which can be noted in **Figure 2**) and was designed to accommodate

the geotechnical characteristics of the properties hillside. In addition, the structure's perimeter is surrounded by palm trees owned by the current property owner of 122 Banbridge. After a discussion with the property owner in regards to the palm trees, an agreement was reached to remove the 7 palm trees without the need to replace them at the District's expense.

Figure 5 – Existing Housing Structure



The following items encompass the anticipated task within the housing structure:

- Removal of existing piping, valves and other related appurtenances
- Removal/salvage of two existing booster pumps and other related appurtenances
- Removal/retrofit of existing electrical panels and other related appurtenances
- Removal of existing 5' x 17' pneumatic tank that is partially housed and partially buried
- Restoration of concrete wall (void from tank) with appropriate concrete and re-bar
- Installation of two (2) new pumps
- Installation or retrofit of an electrical panel
- Installation of valves, piping and other related appurtenances

The following items encompass the anticipated task outside the housing structure:

- Removal of 7 palm trees
- Removal of existing 5' x 17' pneumatic tank that is partially housed and partially buried
- Installation of disconnect switch at the power pole
- Assess conduit and wire near south property and replace conduit and wire as needed
- Modification of piping from the street to the housed structure
- Fill and compaction of soil
- Recoating and painting of existing structure
- Repair of sidewalk as needed

💧 *Proposed Pump Design*

Given the calculated pumping requirements of the new pump station, a packaged pump station was procured to meet the District's new TDH pumping requirements.

The pump station will consist of a two-packaged pump station. The skid will include one primary 300 gpm duty pump and the second 300 gpm pump for redundancy as detailed below:

- Two (2) - 300 gpm pump with a TDH of 140 ft.
- Two (2) - 3-phase, 20 HP AC BALDOR motor with a voltage rating of 3 x 230/460 V

In addition, the proposed pump station will be equipped with an AC variable frequency drive (VFD) designed for flexible motor control.

💧 *Aesthetics*

As detailed in the agreement between LPVCWD and the 122 Banbridge property owners, the District will provide funds to the 122 Banbridge owners for new shrubs, bushes and related foliage to improve the aesthetic appearance at the front yard of the property. Affected sidewalk and other

public-right-of-way areas will be properly repaired and/or replaced to the satisfaction of the City of La Puente’s standard drawings and specification.

💧 **Cost Analysis**

Table 2 below summarizes the cost for retrofitting the proposed Pump Station at the 122 Banbridge Avenue site:

Table 2 – Cost Analysis

Item #	Description	Quantity	Unit	Unit Cost	Total Cost
1	Removal and disposal of palm trees	7	EA	\$800.00	\$5,600.00
2	Aesthetic improvements (to property owners)	1	LS	\$15,000.00	\$15,000.00
3	Removal and disposal of 5’x17’ tank	1	LS	\$16,000.00	\$16,000.00
4	Removal/ salvage pump equipment, piping, etc.	1	LS	\$5,000.00	\$5,000.00
5	Concrete wall restoration	1	LS	\$6,000.00	\$6,000.00
6	Fill pump cans with grout	2	EA	\$2,500.00	\$5,000.00
7	Restore and compact existing slope	1	LS	\$17,000.00	\$17,000.00
8	Permits	1	LS	\$800.00	\$800.00
9	Electrical Conduit	100	FT	\$100.00	\$10,000.00
10	Electrical Wiring	100	FT	\$150.00	\$15,000.00
11	Electrical Work	1	LS	\$10,000.00	\$10,000.00
12	Packaged Pump Skid w/ VFD	1	EA	\$30,000.00	\$30,000.00
13	Public right-of-way repairs	1	LS	\$3,500.00	\$3,500.00
14	New piping (public right-of-way)	1	LS	\$7,000.00	\$7,000.00
15	New piping (enclosed)	1	LS	\$ 20,000.00	\$20,000.00
Subtotal					\$165,900.00
Construction Contingency		10%			\$16,590.00
Total					\$ 182,490.00

💧 **Schedule**

As shown in **Table 3** below, the project is expected to be completed by September of 2018 barring any unforeseen problems, additional work, permitting issues and/or weather conditions.

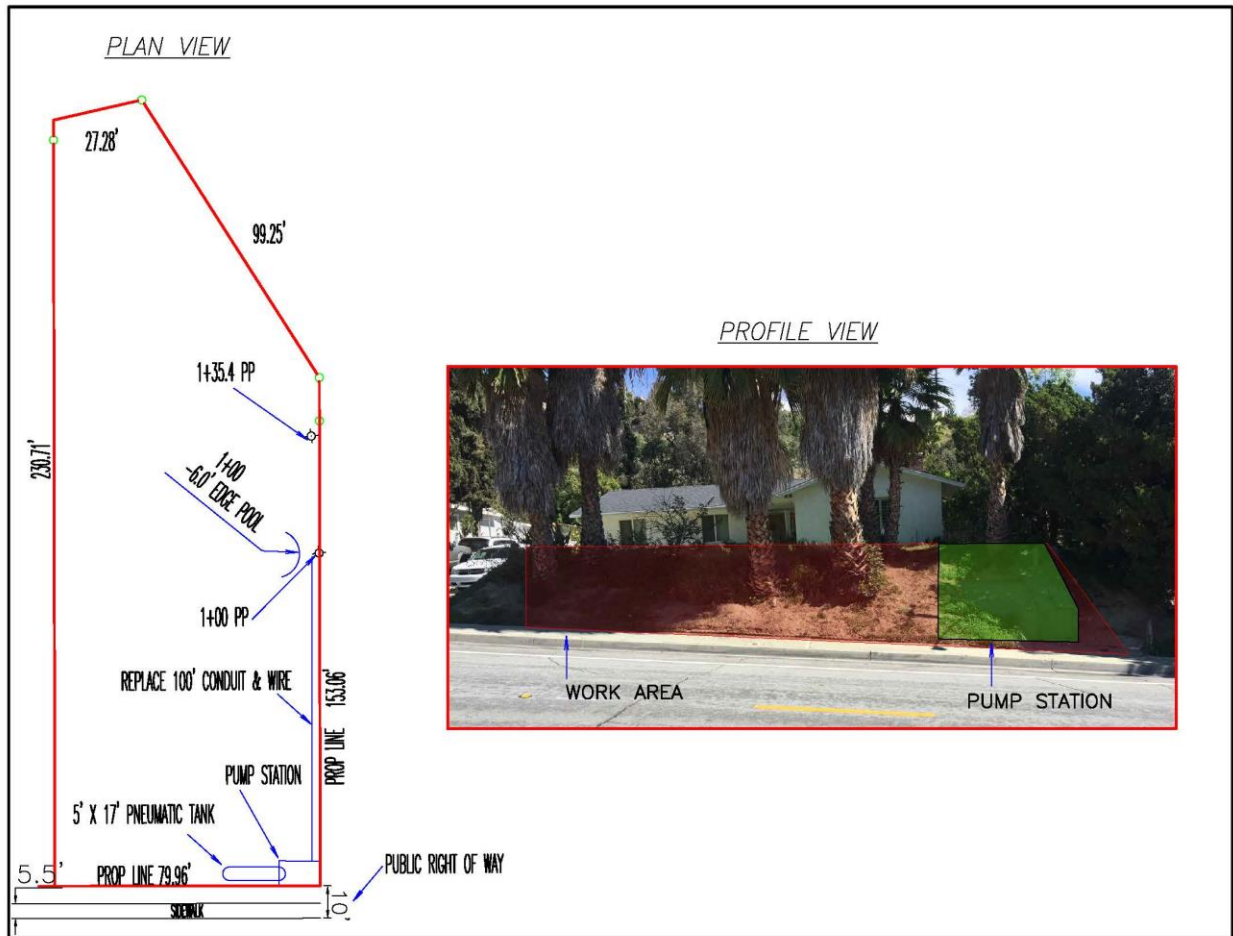
Table 3 – Project Schedule

Year	2018																							
Month	March				April				May				June				July				August			
Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Meeting to discuss draft agreement																								
Execute Agreement																								
Draft RFP																								
Review of Proposal																								
Approve Construction Proposal																								
Permitting																								
Removal of 7 Palm Tress																								
Removal of 5'x17' Buried Tank																								
Removal of Pumps, Piping, and Valves																								
Assess Existing Conduit and Wire																								
Restore Concrete Wall																								
Fill Pump Cans w/ Grout																								
Restore and Compact Existing Slope																								
Install New Piping (Public Right Away)																								
2" Water Service																								
Remove Existing Valve Cans and Lids (Sidewalk)																								
Install New Wire and Conduit (if needed)																								
Install New Electrical Panel (if needed)																								
Install New Piping and Pump Skid																								
Install CLA-VAL																								
Restore Sidewalk and Others as needed																								
Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Month	March				April				May				June				July				August			
Year	2018																							

Overview

The proposed Banbridge pump station will need to provide 300 gpm at a TDH of 140 feet. The existing pneumatic tank and other related water appurtenances will be removed and the affected hillside will be filled and compacted accordingly. In addition, the electrical service that currently feeds the pump station will be assessed and replaced as needed to feed the proposed pump station. The estimated cost to successfully implement the project is \$183,000. **Figure 8** below provides an overview of the work area and location of the Pump Station at 122 Banbridge Avenue.

Figure 8 – Project Overview



With respect to the aesthetics of the project, the existing palm trees will be removed. Additionally, the District will provide for new shrubs, bushes and related foliage to improve the aesthetic appearance at the front yard of the property. All work will be coordinated with the 122 Banbridge property owner to minimize impacts to the property.

The objective goal is to accommodate the new proposed pump station design within the limits of the existing structure and minimize impacts to the surrounding properties. LPVCWD will work diligently as the primary contractor to ensure that all components are installed and constructed to design specifications.

Roy Frausto
 Engineering & Compliance Manager
 La Puente Valley County Water District

STAFF REPORT



Meeting Date: March 26, 2018
To: Honorable Board of Directors
From: Roy Frausto, Engineering & Compliance Manager
Subject: Access and License Agreement for the Banbridge Pump Station Retrofit Project

Purpose - *Enter into an access and license agreement with Javier and Socorro Lievanos (Lievanos) to allow the District access and the right to perform construction and improvements at the 122 Banbridge Avenue property (Property).*

Recommendation - *Authorize the General Manager to execute the agreement with the Lievanos to allow the District access and the right to perform construction and improvements at the 122 Banbridge Avenue Property.*

Fiscal Impact - *The 2018 District Capital Improvement Budget appropriates \$100,000 for the Banbridge Pump Station Retrofit Project. The District shall pay the Lievanos fifteen thousand dollars (\$15,000.00) as total compensation under this Agreement for new shrubs, bushes and related foliage to improve the aesthetic appearance at the front yard of the Property.*

Summary

The Banbridge Pump Station was originally constructed in 1963 to serve a new tract of homes and primarily consist of a hydro-pneumatic tank and two pumps housed in a concrete structure located adjacent to 122 Banbridge Avenue. Historically, the Pump Station pumped water from the District's Zone 2 service area to its Zone 3 service area to provide continuous water service to Zone 3 customers. However, in 2012, the District completed the Zone 3 Pipeline and Subzone Booster Station Project which connected the District's Zone 3 to the City of Industry Waterworks System's reservoirs located on Industry Hills. The project provided improved flow and water service reliability to Zone 3. Currently, the District's operational needs no longer require the use of the hydro-pneumatic tank, the existing piping, and the existing pumps and motors.

The project will require access to the Property to remove the buried hydro-pneumatic tank and to retrofit the Pump Station with new pumps, valves, piping and other related appurtenances. During the course of construction, to remove the buried hydro-pneumatic tank, a large area of existing landscape will need to be removed, including 7 palm trees. The area will then be filled and adequately compacted; however, *no* new landscape, shrubs, bushes and/or related foliage will be replaced by the District. In addition, near the south property line, the District may need to excavate to replace the existing electrical conduit and wire providing power to the Pump Station.

Acknowledging the impact and disturbance to the Lievanos's property, District staff met on various occasions with the Lievanos to discuss the project scope. As a result, staff negotiated to provide fifteen thousand dollars (\$15,000.00) to the Lievanos as total compensation for new shrubs, bushes and related foliage to improve the aesthetic appearance at the front yard of the Property and for other impacts during construction of the project.

Fiscal Impact

The 2018 District Capital Improvement Budget appropriates \$100,000 for the Banbridge Pump Station Retrofit Project. The District will pay Lievanos fifteen thousand dollars (\$15,000.00) as total compensation under this Agreement. The payment will be made in two separate installments: 1) an initial payment of \$7,500.00 upon commencement of the work as set forth in the Project Scope; and 2) the remaining balance of \$7,500.00 upon completion (September 2018) of the Project.

Recommendation

Authorize the General Manager to execute the Access and License Agreement with Javier Lievanos and Socorro Lievanos to allow the District access and the right to perform construction and improvements at the 122 Banbridge Avenue Property.

Respectfully Submitted,

Roy Frausto

Engineering & Compliance Manager

Enclosure

- Access and License Agreement with the Lievanos

ACCESS AND LICENSE AGREEMENT

This Access and License Agreement (the “Agreement”) is made and entered on this ____ day of March, 2018 (the “Effective Date”) by and between the LA PUENTE VALLEY COUNTY WATER DISTRICT, a county water district (“District”), and JAVIER LIEVANOS and SOCORRO LIEVANOS, individuals (hereinafter collectively referred to as the “Lievanos”), with respect to the following:

RECITALS

A. The District owns and operates a pump station consisting of a hydro-pneumatic tank and two pumps housed in a concrete vault (the “Pump Station”) located adjacent to that real property commonly known as 122 Banbridge Avenue, La Puente, California 91744 (the “Property”).

B. The Lievanos are the owners of record of the Property.

C. The District has monitored the performance of the Pump Station and has determined that certain upgrades and modifications to the Pump Station are needed to more efficiently and better serve the District’s customers.

D. The District and the Lievanos entered into a term sheet dated March 14, 2018 (the “Term Sheet”) wherein the parties negotiated the terms and conditions upon which the District would be granted access to and permission to construct and/or make certain improvements to the Property to upgrade and modify its Pump Station; the provisions of the Term Sheet are incorporated into this Agreement and said Term Sheet is attached hereto as Exhibit “A” for reference only.

E. By this Agreement, the Lievanos permit the District access to, and license to make, certain changes to the Property in order to modify its Pump Station in accordance with the terms and conditions herein.

AGREEMENT

For good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the District and the Lievanos agree as follows:

1. Access and License. The Lievanos grant the District and its agents or contractors, access to and the right to perform construction and improvements at the Property to modify its Pump Station (the “Project”), as more particularly set forth in the scope of work attached hereto as Exhibit “B” (the “Project Scope”). The Project Scope sets forth a schedule of work that identifies the duration of the Project, which schedule the District shall use its best efforts to adhere to. In the event of any unforeseen or unexpected changes to the schedule of the work, the District shall provide Lievanos with written notice thereof at least twenty-four (24) hours before accessing the Property,

except in the case of an emergency in which case the District shall provide as much prior notice by telephone to the Lievanos as is practicable under the circumstances.

2. Term. This Agreement shall commence on the Effective Date and shall terminate on September 1, 2018, unless the District encounters any unforeseen or unexpected changes or delays in modifying its Pump Station, in which case this Agreement may be extended up to thirty (30) days upon written notice thereof from the District to the Lievanos.

3. Payment for Aesthetic Upgrades. The District shall pay the Lievanos fifteen thousand dollars (\$15,000.00) as total compensation under this Agreement for new shrubs, bushes and related foliage to improve the aesthetic appearance at the front yard of the Property. This payment may be made in two separate installments: 1) an initial payment of seven thousand five hundred dollars (\$7,500.00) upon commencement of construction work as set forth in the Project Scope (currently estimated to begin the second week of April 2018 with the removal of palm trees); and 2) the balance upon completion of the Project. The Lievanos understand and acknowledge that they must provide the necessary tax information as requested by the District for the payment (e.g. social security number and/or Taxpayer ID for the purposes of IRS Form 1099), and agree to indemnify and hold the District harmless for any tax liability resulting from non-payment of any and all taxes that may be assessed as a result of said payment from the District to the Lievanos.

4. Covenant of Non-Interference. Upon completion of the Project, the Lievanos acknowledge and agree that they will not plant any trees of any kind within five (5) feet of the Pump Station, or otherwise generally interfere with the District's use and maintenance of the Pump Station. This covenant shall survive the termination of this Agreement.

5. Mechanics' Liens. The District shall keep the Property free from mechanics' liens or any similar claims of any contractor or agent who provides services in connection with the Project under this Agreement.

6. Indemnification. All work to be performed under this Agreement shall be at the sole cost and expense of the District, and the District shall indemnify and hold the Lievanos harmless from, and defend the Lievanos against, any costs, expenses, liabilities, judgments or damages (including any court costs and attorneys' fees) from third party claims arising from or connected with the Project.

7. Waiver and Release. The Lievanos waive all claims they may have for, and release the District from, any damage to the Property or any other liability arising from or related to the work to be performed under this Agreement, unless caused by the District's sole recklessness.

8. Notices. Unless otherwise permitted herein, all notices or other communications permitted or required hereunder shall be in writing and be effective upon

receipt, and shall be (i) personally delivered, (ii) sent by nationally recognized overnight delivery service, or (iii) transmitted by facsimile or certified USPS mail to the following addresses, or such other address as may hereafter be furnished by either Party to the other in writing in the same manner:

To District: La Puente Valley County Water District
Attn: Roy Frausto
112 N. First Street
La Puente, CA 91744
(626) 330-2126

To Lievanos: Socorro Lievanos
122 Banbridge Avenue
La Puente, CA 91744
(626) 513-5802

9. Reasonable Cooperation. The parties agree to cooperate with each other with respect to access to and the District's permissible use of the Property hereunder, and the District agrees that it shall use its best efforts during the course of the work to minimize any and all impacts to the Lievanos.

10. Records and Drawings. The District shall provide the Lievanos with a copy of all records and as-built drawings related to the Project.

11. Severability. In the event that any term or provision hereof is held to be invalid, void or otherwise unenforceable by any court of competent jurisdiction, then the same shall not affect the validity or enforceability of any other term or provision hereof, it being specifically agreed that the terms and provisions of this Agreement are severable.

12. Amendment. No modification, waiver, amendment, addition, or change of this Agreement shall be valid unless the same is in writing and signed by the Parties to this Agreement.

13. Integration. This Agreement contains the entire agreement among the parties in connection with any matter mentioned or contemplated herein, and all prior or contemporaneous, verbal or written proposals, agreements, understandings and representations are merged herein and superseded hereby.

14. Attorneys' Fees. In the event any litigation is necessary to enforce or interpret this Agreement, the prevailing party in such litigation shall be entitled to recover from the other party its reasonable attorneys' fees and costs incurred in such litigation.

15. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

16. Representation; Counterparts. The persons signing on behalf of the Parties hereby represent and warrant that they are the individuals with the authority to enter into this Agreement. This Agreement may be executed in counterparts and signatures hereto transmitted by e-mail shall be deemed to be just as effective as an original ink signature.

“Lievanos”

Dated: _____

Javier Lievanos

Dated: _____

Socorro Lievanos

“District”

Dated: _____

Greg B. Galindo, General Manager

Exhibit A

Term Sheet

March 14, 2018

Term Sheet

Banbridge Pump Station Project

La Puente Valley County Water District

and

Javier and Socorro Lievanos, Owners of
122 Banbridge Avenue, La Puente, California 91744

This Term Sheet sets forth the general terms upon which the parties agree to the modification of the District's Banbridge Pump Station Facility.

The provisions of this Term Sheet are not binding on any party until incorporated into a written agreement signed by the parties.

Definitions

LPVCWD: La Puente Valley County Water District

Lievanos: Javier Lievanos and Socorro Lievanos, owners of record of 122 Banbridge Avenue, La Puente, California 91744

Lievanos' Property: the real property located at 122 Banbridge Avenue, La Puente, California 91744

Pump Station: LPVCWD's Banbridge Pump Station consisting of a hydro-pneumatic tank and two pumps housed in a concrete vault located adjacent to 122 Banbridge Avenue, La Puente, California 91744

Overview of the Banbridge Pump Station Project

LPVCWD has monitored the performance of the Pump Station and has determined that an upgrade/modification to the Pump Station would more efficiently and better serve the District's Customers. LPVCWD therefore desires to conduct certain upgrades and improvements to the Pump Station.

The proposed Pump Station Project consists of the following measures:

- Removal of existing piping and valves along with other related appurtenances within and around the concrete vault structure.
- Removal of two existing booster pumps and other related appurtenances within and around the concrete vault structure.
- Removal/retrofit of existing electrical panels and other related appurtenances
- Removal of existing 5' x 17' pneumatic tank partially housed within the concrete vault structure
- Replacement of electrical conduit and wires from the electrical pole located in the southeast corner of the Lievanos' Property to the concrete vault structure (approx. 100 feet)
- Installation of new pumps along with required electrical panel(s) and relevant piping
- Retrofit and repaint of existing concrete vault structure and modify to accommodate erosion control
- Removal of seven (7) palm trees from Lievanos' Property

Lievanos Agreements and Covenants

1. Grant LPVCWD and its contractor(s) access and permission to excavate the front, back, and side yards of the Lievanos Property to perform the aforementioned measures to upgrade and modify the Pump Station.
2. Waive any claims for, and release LPVCWD from, liability related to the work contemplated herein and the continued use, operation and maintenance of the Pump Station unless caused by LPVCWD's recklessness.

3. Agree not to plant any trees within 5 feet of the Pump Station structure upon completion of the work.
4. Provide necessary tax information for (e.g. SSN and/or Taxpayer ID for the purposes of IRS Form 1099), and indemnify and hold LPVCWD harmless for any tax liability resulting from, the lump sum payment made by LPVCWD to Lievanos for aesthetic improvements (as described at no. 5 of LPVCWD Agreements and Covenants hereunder).

LPVCWD Agreements and Covenants

1. Lievanos will not provide any funds towards the improvement of the Pump Station, which costs will be paid for solely by LPVCWD.
2. LPVCWD will restore all public-right-of-way areas damaged during the course of construction as needed per City of La Puente standards and specifications.
3. LPVCWD will coordinate and communicate with Lievanos to keep them informed of all planned work and any potential delays related thereto.
4. LPVCWD will provide copies of all drawings, studies and/or all applicable documents related to construction of the Pump Station.
5. LPVCWD will pay Lievanos up to a total of \$15,000.00 as compensation for new shrubs, bushes, and related foliage to improve the aesthetic appearance at the front yard of the Lievanos Property. An initial payment in the amount of \$7,500 can be disbursed upon commencement of the Project and the remainder upon completion of the Project.

Miscellaneous Terms

1. The agreements, covenants, and understandings set forth in this term sheet shall be incorporated into a written access and release agreement to be executed by both parties. LPVCWD will prepare said agreement.
2. LPVCWD will coordinate with Lievanos via phone or email in regards to project questions, comments and/or changes during the course of construction. The primary contacts for this purpose shall be: for LPVCWD, Roy Frausto and for Lievanos, Socorro Lievanos.
3. LPVCWD will provide all records and as-built drawings to Lievanos for their records and reference.
4. LPVCWD will provide a schedule that details the estimated times and periods of construction.
5. LPVCWD will utilize its best efforts during the course of construction to minimize any and all impacts to Lievanos.

Exhibit B

Project Scope

Project Scope



Prepared by: Roy Frausto, Engineering & Compliance Manager

Date: March 21, 2018

Re: **Banbridge Pump Station Retrofit Project**

💧 *Objective*

The La Puente Valley County Water District (District) has monitored the performance of the Zone 3 booster pump station (Pump Station) and determined that an upgrade/modification to the Pump Station is needed to efficiently improve the service to its District's Customers. Currently, the Pump Station consist of a hydro-pneumatic tank and two pumps housed in a concrete vault located in the vicinity of 122 Banbridge Avenue.

The purpose of this document is to summarize the project scope for the Pump Station Project.

💧 *Overview*

There are two booster pumps at the Booster Station which currently pump from the District's Service Zone 2 to Service Zone 3. The Pump Station was constructed in 1963 to primarily serve a new tract of homes that were conjunctionally being built. Analyzing the current layout of the Pump Station and comparing it to the current operational needs, the Pump Station no longer requires the use of the hydro-pneumatic tank, the existing piping, and the existing pumps and motors.

The project will consist of completing the task listed below:

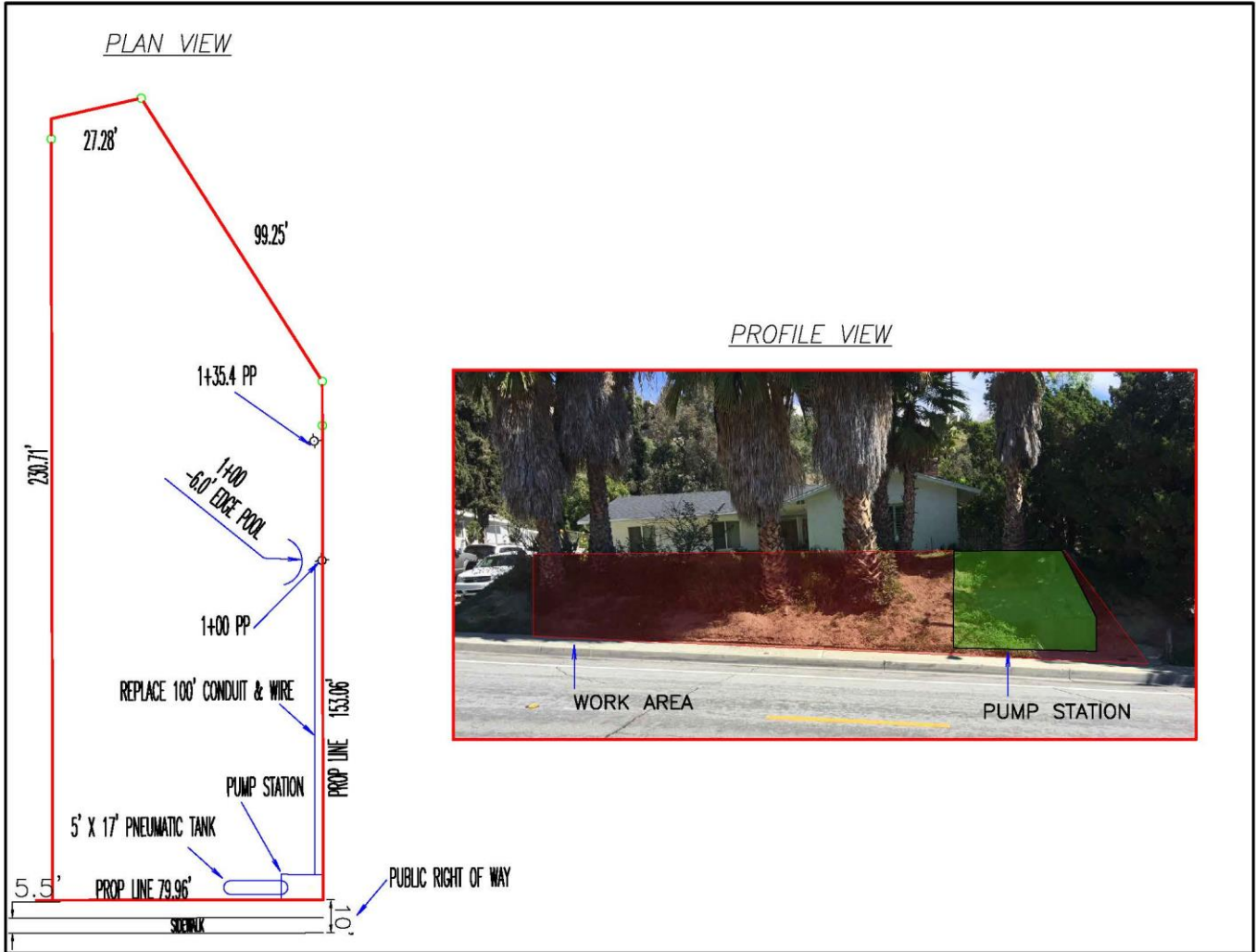
Improvements within the housed structure:

- Removal of existing piping, valves and other related appurtenances
- Removal/salvage of two existing booster pumps and other related appurtenances
- Removal/retrofit of existing electrical panels and other related appurtenances
- Removal of existing 5' x 17' pneumatic tank that is partially housed and partially buried
- Restoration of concrete wall (void from tank) with appropriate concrete and re-bar
- Installation of two (2) new pumps
- Installation or retrofit of an electrical panel
- Installation of valves, piping and other related appurtenances

Improvements outside the housed structure:

- Removal of 7 palm trees
- Removal of existing 5' x 17' pneumatic tank that is partially housed and partially buried
- Installation of disconnect switch at the power pole

- Assess conduit and wire near south property and replace conduit and wire as needed
- Modification of piping from the street to the housed structure
- Fill and compaction of soil
- Recoating and painting of existing structure
- Repair of sidewalk as needed



💧 *Aesthetics*

As detailed in the agreement between LPVCWD and the 122 Banbridge property owners, the District will provide funds to the 122 Banbridge owners for new shrubs, bushes and related foliage to improve the aesthetic appearance at the front yard of the property. Affected sidewalk and other public-right-of-way areas will be properly repaired and/or replaced to the satisfaction of the City of La Puente’s standard drawings and specification.

🔹 Schedule

As shown in the table below, the project is expected to be completed by September of 2018 barring any unforeseen problems, additional work, permitting issues and/or weather conditions.

Year	2018																							
Month	March				April				May				June				July				August			
Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Meeting to discuss draft agreement																								
Execute Agreement																								
Draft RFP																								
Review of Proposal																								
Approve Construction Proposal																								
Permitting																								
Removal of 7 Palm Tress																								
Removal of 5'x17' Buried Tank																								
Removal of Pumps, Piping, and Valves																								
Assess Existing Conduit and Wire																								
Restore Concrete Wall																								
Fill Pump Cans w/ Grout																								
Restore and Compact Existing Slope																								
Install New Piping (Public Right Away)																								
2" Water Service																								
Remove Existing Valve Cans and Lids (Sidewalk)																								
Install New Wire and Conduit (if needed)																								
Install New Electrical Panel (if needed)																								
Install New Piping and Pump Skid																								
Install CLA-VAL																								
Restore Sidewalk and Others as needed																								
Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Month	March				April				May				June				July				August			
Year	2018																							

RECEIVED JAN 08 2018

*Lagerlof Senecal
Gosney & Kruse, LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR
PASADENA, CALIFORNIA 91101
PHONE: (626) 793-9400 • FAX (626) 793-5900

William F. Kruse
E-MAIL: WFKRUSE@lagerlof.com

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE and LAFCO
ALTERNATE

DATE : JANUARY 4, 2018

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO REPRESENTATIVE for the term expiring in May 2018 and for Special District LAFCO ALTERNATE for the term expiring in May 2018. Nominations closed as of 5:00 p.m. on December 21, 2017.

Please vote for ONE candidate on each BALLOT. The marked ballots should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

**William F. Kruse, Esq.
Lagerlof, Senecal, Gosney & Kruse, LLP
301 N. Lake Avenue, 10th Floor
Pasadena, CA 91101-5123.**

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the special district representative or alternate to LAFCO. In the event of a tie, a new election will be held with only the two candidates who constituted a tie on the ballot.

Ballots must be returned by 5:00 p.m. on April 6, 2018.

WFK/pjc
Enclosures

cc: Paul Novak, w/enc.

BALLOT

SPECIAL DISTRICT LAFCO REPRESENTATIVE

Please vote for no more than one candidate.

E.G. "JERRY" GLADBACH

Occupation: Water District Director
Sponsor: Castaic Lake Water Agency;
and Newhall County Water District

DON PARADO, M.D.

Occupation: Healthcare District Director
Sponsor: Antelope Valley Healthcare District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **REPRESENTATIVE**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Castaic Lake Water Agency

Date: November 20, 2017

Name of Candidate: E. G. "Jerry" Gladbach

Castaic Lake Water Agency

is pleased to nominate

E. G. "Jerry" Gladbach

as a candidate for appointment as special

district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Division 2 CLWA Director

Agency: Castaic Lake Water Agency

Type of Agency: Water Wholesaler

Term Expires: December 31, 2020

Residence Address: 27491 Hillcrest Place, Valencia, CA 91354

Telephone: 661 297-2200

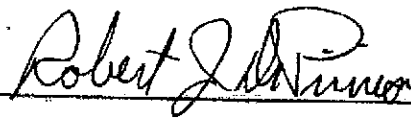
PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Castaic Lake Water Agency

(Name of Agency)

By: Robert DiPrimio

Its: Board President



E.G. "Jerry" Gladbach



EXPERIENCE / COMMITMENT / DEDICATION

I would be honored to continue serving you on the Local Agency Formation Commission for Los Angeles County. As Chair of Los Angeles LAFCO I have urged the Commission to become more customer oriented. If reelected I would also be able to continue representing Los Angeles County on the California Association of Local Agency Formation Commissions' Board of Directors, even though I am not a member of the CALAFCO Board. Recognizing that Special Districts are an important segment of government in California, I will represent your concerns at LAFCO for Los Angeles County and CALAFCO.

LAFCO

<i>Chair</i>	<i>2006 – present</i>
<i>First Vice-Chair</i>	<i>2005 – 2006</i>
<i>Commissioner</i>	<i>2002 – present</i>
<i>Alternate Commissioner</i>	<i>2001 – 2002</i>

California Association of LAFCOs

<i>President</i>	<i>2011 – 2012</i>
<i>Vice President</i>	<i>2010 – 2011</i>
<i>Treasurer</i>	<i>2008 – 2010</i>
<i>Secretary</i>	<i>2006 – 2008</i>
<i>Chair, CALAFCO Conference Committee</i>	<i>2008</i>
<i>Member, Board of Directors</i>	<i>2005 – 2013</i>
<i>Member, Water Committee</i>	<i>2005 – 2008</i>

Association of California Water Agencies (ACWA)

<i>President</i>	<i>2004 – 2005</i>
<i>Vice President</i>	<i>2002 – 2003</i>
<i>Region Chair</i>	<i>1998 – 2001</i>
<i>Board of Directors</i>	<i>1998 – present</i>

ACWA – Joint Powers Insurance Authority

<i>President</i>	<i>2010 – present</i>
<i>Executive Committee</i>	<i>2002 – 2003, 2006 – present</i>
<i>Board of Directors</i>	<i>2002 – present</i>

Castaic Lake Water Agency

<i>Board of Directors</i>	<i>1985 – present</i>
<i>President</i>	<i>1987 – 1990</i>
<i>Chair, Water Resources Committee</i>	<i>2003 – 2016</i>
<i>Chair, Finance, Administration, PR Committee</i>	<i>1991 – 2002</i>

CALAFCO's "Outstanding Commissioner" Award 2013

Water Education Foundation, Board of Directors 1987 – 2009

Los Angeles Department of Water and Power

Leadership in Engineering, Management, Environmental Planning / retired after 35 years

Past Member, United States EPA Groundwater Task Force

Provided technical assistance to U.S. Commission on Water Quality

Past Member, Advisory Committee, CalPoly State University,

Civil and Environmental Engineering

Professional Engineer, Registered in California

Life Member, American Society of Civil Engineers

Master of Science Degree in Civil Engineering / Water Resources

PERSONAL

Married with 3 children, and 6 grandchildren, I have lived in the Santa Clarita Valley for over 45 years and have been devoted to community service for that entire period.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Newhall County Water District

Date: November 9, 2017

Name of Candidate: E. G. "Jerry" Gladbach

Newhall County Water District is pleased to nominate
E. G. "Jerry" Gladbach as a candidate for appointment as special
district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The
nominee is an elected official or a member of the board of an independent special district appointed
for a fixed term. For your consideration, we submit the following additional information together
with a resume of the candidate's qualifications.

Elective office: Board Director of Castaic Lake Water Agency

Agency: Castaic Lake Water Agency

Type of Agency: Public water wholesaler

Term Expires: January 2021

Residence Address: 27234 Bouquet Canyon Road, Santa Clarita, CA 91350

Telephone: 661-297-1600

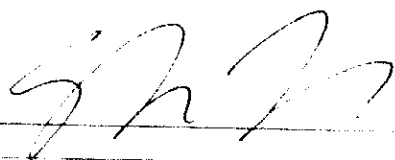
PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Newhall County Water District

(Name of Agency)

By: Stephen L. Cole

Its: General Manager



E.G. "Jerry" Gladbach



EXPERIENCE / COMMITMENT / DEDICATION

I would be honored to continue serving you on the Local Agency Formation Commission for Los Angeles County. As Chair of Los Angeles LAFCO I have urged the Commission to become more customer oriented. If reelected I would also be able to continue representing Los Angeles County on the California Association of Local Agency Formation Commissions' Board of Directors, even though I am not a member of the CALAFCO Board. Recognizing that Special Districts are an important segment of government in California, I will represent your concerns at LAFCO for Los Angeles County and CALAFCO

LAFCO

Chair	2006 – present
First Vice-Chair	2005 – 2006
Commissioner	2002 – present
Alternate Commissioner	2001 – 2002

California Association of LAFCOs

President	2011 – 2012
Vice President	2010 – 2011
Treasurer	2008 – 2010
Secretary	2006 – 2008
Chair, CALAFCO Conference Committee	2008
Member, Board of Directors	2005 – 2013
Member, Water Committee	2005 – 2008

Association of California Water Agencies (ACWA)

President	2004 – 2005
Vice President	2002 – 2003
Region Chair	1998 – 2001
Board of Directors	1998 – present

ACWA – Joint Powers Insurance Authority

President	2010 – present
Executive Committee	2002 – 2003, 2006 – present
Board of Directors	2002 – present

Castaic Lake Water Agency

Board of Directors	1985 – present
President	1987 – 1990
Chair, Water Resources Committee	2003 – 2016
Chair, Finance, Administration, PR Committee	1991 – 2002

CALAFCO's "Outstanding Commissioner" Award 2013

Water Education Foundation, Board of Directors 1987 – 2009

Los Angeles Department of Water and Power

Leadership in Engineering, Management, Environmental Planning / retired after 35 years

Past Member, United States EPA Groundwater Task Force

Provided technical assistance to U.S. Commission on Water Quality

Past Member, Advisory Committee, CalPoly State University,

Civil and Environmental Engineering

Professional Engineer, Registered in California

Life Member, American Society of Civil Engineers

Master of Science Degree in Civil Engineering / Water Resources

PERSONAL

Marned with 3 children, and 6 grandchildren, I have lived in the Santa Clarita Valley for over 45 years and have been devoted to community service for that entire period

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **REPRESENTATIVE**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Kristina Henry, Antelope Valley Healthcare District Board of Directors

Date: 2/15/17

Name of Candidate: Don Ponzio, MD

Antelope Valley Healthcare District is pleased to nominate

Don Ponzio, MD, Chairman as a candidate for appointment as special

district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The

nominee is an elected official or a member of the board of an independent special district appointed

for a fixed term. For your consideration, we submit the following additional information together

with a resume of the candidate's qualifications.

Elective office: Antelope Valley Healthcare District Board of Directors

Agency: Antelope Valley Healthcare District

Type of Agency: Healthcare District

Term Expires: 11/2/18

Residence Address: 41103 Carmel Road, Palmdale CA 93551

Telephone: (661) 917-3659

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Antelope Valley Healthcare District

(Name of Agency)

By: Kristina Henry *Kristina Henry*
Its: Director, Antelope Valley Healthcare District

DON V. PARAZO, M.D.
CURRICULUM VITAE

PERSONAL

Marital Status: Married to Angela Chin
Children: Matthew and Stephanie

EDUCATION AND TRAINING

Pre-Medical University of Texas, El Paso
Major – Microbiology
Minor – Chemistry
Graduate Studies – Immunology

Medical School Texas Tech University School of Medicine

Post Graduate Training R.E. Thomason General Hospital
Family Practice Residency

Military Service Health Professions Scholarship Program
Chief of Family Practice Department
El Toro MCAS, Santa Ana, CA.

CERTIFICATION AND DEGREES

1984 – Present American Board of Family Medicine
1996 – 2006 American Board of Family Medicine/Geriatrics

TEACHING EXPERIENCE

Clinical Instructor of 4 years - Glendale Adventist Family Practice Residency Program

PROFESSIONAL EXPERIENCE

1988 – Present Chief, Family Practice Department
High Desert Medical Group, Lancaster, CA.

1990 – Present Associate Medical Director
High Desert Medical Group, Lancaster, CA.

COMMITTEES AND APPOINTMENTS

2002 – Present Antelope Valley Hospital Board of Directors

2008 – 2016 Association of California Healthcare Districts
Board of Directors
Chairman of the Board

2013 – 2015 Chairman of the Board – Antelope Valley Hospital Medical Center
Family Practice Steering Committee
Quality Assurance Committee
Peer Review Committee
Utilization Review Committee

1987 - Present High Desert Medical Group / Heritage Medical Group
California ACO Medical Director

BALLOT

**SPECIAL DISTRICT LAFCO REPRESENTATIVE
(ALTERNATE)**

Please vote for no more than one candidate.

DON PARAZO, M.D.

Occupation: Healthcare District Director

Sponsor: Antelope Valley Healthcare District

JOSEPH T. RUZICKA

Occupation: Water District Director

Sponsor: Three Valleys Municipal Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE (**ALTERNATE**)
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Christina Henry, Antelope Valley Healthcare District Board of Directors

Date: 12/15/17

Name of Candidate: Don Rucize, MD

Antelope Valley Healthcare District is pleased to nominate
Don Rucize, MD, CHW as a candidate for appointment as

ALTERNATE special district representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Antelope Valley Healthcare District Board of Directors

Agency: Antelope Valley Healthcare District

Type of Agency: Healthcare District

Term Expires: 11/6/18

Residence Address: 41103 Carmel Road, Palmdale CA 91355

Telephone: 661 917-2297

(please attach resume - one page only)

Antelope Valley Healthcare District
(Name of Agency)

By: Christina Henry *Christina Henry*
Its: Director, Antelope Valley Healthcare District

DON V. PARAZO, M.D.
CURRICULUM VITAE

PERSONAL

Marital Status: Married to Angela Chin
Children: Matthew and Stephanie

EDUCATION AND TRAINING

Pre-Medical University of Texas, El Paso
Major – Microbiology
Minor – Chemistry
Graduate Studies – Immunology

Medical School Texas Tech University School of Medicine

Post Graduate Training R.E. Thomason General Hospital
Family Practice Residency

Military Service Health Professions Scholarship Program
Chief of Family Practice Department
El Toro MCAS, Santa Ana, CA.

CERTIFICATION AND DEGREES

1984 – Present American Board of Family Medicine
1996 – 2006 American Board of Family Medicine/Geriatrics

TEACHING EXPERIENCE

Clinical Instructor of 4 years - Glendale Adventist Family Practice Residency Program

PROFESSIONAL EXPERIENCE

1988 – Present Chief, Family Practice Department
High Desert Medical Group, Lancaster, CA.

1990 – Present Associate Medical Director
High Desert Medical Group, Lancaster, CA.

COMMITTEES AND APPOINTMENTS

2002 – Present Antelope Valley Hospital Board of Directors

2008 – 2016 Association of California Healthcare Districts
Board of Directors
Chairman of the Board

2013 – 2015 Chairman of the Board – Antelope Valley Hospital Medical Center
Family Practice Steering Committee
Quality Assurance Committee
Peer Review Committee
Utilization Review Committee

1987 - Present High Desert Medical Group / Heritage Medical Group
California ACO Medical Director

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Three Valleys Municipal Water District

Date: November 15, 2017

Name of Candidate: Joseph T. Ruzicka

Three Valleys Municipal Water District

is pleased to nominate

Joseph T. Ruzicka

as a candidate for appointment as

ALTERNATE special district representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division 5

Agency: Three Valleys Municipal Water District

Type of Agency: California Special District

Term Expires: December 7, 2018

Residence Address: 22311 E. Birds Eye Drive

Diamond Bar, CA 91765

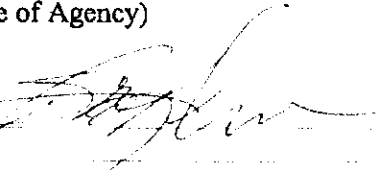
Telephone: 909-861-7406

(please attach resume - one page only)

Three Valleys Municipal Water District

(Name of Agency)

By: Bob Kuhn
Its: Board President





Candidate Statement of Joseph T. Ruzicka
Nominee for LAFCO
Independent Special District Representative—Alternate Member

Joe Ruzicka, a 42-year Diamond Bar resident and retired Regional Manager for the U.S. Railroad Retirement Board, with operational and administrative responsibilities for all Southern California, would bring many years of public and volunteer service experience as the **LAFCO Independent Special District Representative – Alternate Member**

I have served on the various committees that led to the eventual incorporation of the City of Diamond Bar, where immediately after the incorporation I was appointed from 1989 to 1996 as an inaugural member of the Diamond Bar *Parks & Recreation Commission* and was instrumental in instituting several new programs that accommodated the needs of youth sports organizations and also helped to initiate the popular "Concerts in the Parks" series. I was then appointed as a *Planning Commissioner* for the City of Diamond Bar from 1997 to 2003, during which time there were many accomplishments including the successful development of some 425 acres in the heart of the City. I resigned from the Planning Commission to serve on the *Three Valleys MWD Board of Directors*

As a member of the Three Valleys Board of Directors, among other appointments, I currently serve as the Three Valleys' representative to the LAFCO Commission as the alternate voting member for Special Districts. In that capacity I have attended nearly all meetings of the commission since my appointment.

I have also served the City of Diamond Bar as President of the local Little League, as a member of the Walnut Valley Rotary Club (past president) and as a Board Member of the Diamond Bar Improvement Association. I am an eight-year Marine Corp veteran in both active and reserve duty (1954-1962). For nine years I was the Executive Director of the San Gabriel Valley Mediation Center.

Memo



To: Honorable Board of Directors
From: Rosa Ruehlman, Office Administrator RRR
Date: March 26, 2018
Re: Compensation Increase for Board of Directors

As allowed by Ordinance No. 2007-01 of the La Puente Valley County Water District and pursuant to Division 10 of the California Water Code, compensation payable to members of the District's Board of Directors, for attendance at meetings of the Board and for each day of service rendered as a member of the Board, may be increased by five percent (5%) above the prior year's rate of compensation.

The last compensation increase for the Board of Directors was on March 24, 2017. The current rate of compensation is one hundred forty-seven dollars and seventy-two cents (\$147.72) per day of service. A five percent (5%) increase would raise the compensation to one hundred fifty-five dollars and eleven cents (\$155.11) per day.

It is at the discretion of the Board to determine whether this increase in the amount of compensation is warranted and appropriate for this coming year. If determined not to be appropriate, by a majority vote of the Board, the five percent (5%) increase shall not go into effect and the compensation per day of service shall remain at its current rate of \$147.72. Otherwise, the per diem compensation increase allowed by Ordinance No. 2007-01 shall automatically become effective.

I hope you find this information useful. If you have any questions, please feel free to give me a call.

Memo

To: Honorable Board of Directors
From: Roy Frausto, Engineering & Compliance Manager
Date: March 26, 2018
Re: Engineering & Compliance Report – February 2018



CAPITAL PROJECTS

1. LPVCWD Recycled Water Project –
 - The LA Sanitation Districts and Dept. of Fish and Wildlife are still working on the issuance of a 1211 permit for a similar size project. It is understood that SWRCB will make a final decision by April 15, 2018.
 - Currently, the District is waiting on a response from the Dept. of Water Resources with respect to granting an extension to the grant construction deadline.
2. LPVCWD PVOU IZ Project –
 - Staff participated in a conference call with the DDW, EPA, and Northrop team to discuss final design report comments on February 23, 2018. The final design report was submitted by Northrop to EPA on March 16, 2018.
 - Staff attended the pre-bid contractor site walk on March 14, 2018, to meet and greet the prospective general contractors for the construction of the Treatment Plant.
3. LPVCWD Banbridge Pump Station Retrofit Project – Staff will provide staff reports on a CEQA filing and access and license agreement with respect to the project during the March 26, 2018, Board meeting.
4. CIWS Starhill Lane & 3rd Ave. Waterline Improvement Project – Staff provided and RFP document to city staff to procure plans and specifications for the design of the project. The project is anticipated to be designed by Summer of 2018 and constructed by late 2018.

DEVELOPMENTS

1. LPVCWD 747 Del Valle Development –
 - The Notice of Completion for the Del Valle Waterline Extension Project was recorded with LA County Recorder's Office on February 28, 2018.
 - Construction of the on-site waterline was completed on February 16, 2018. However, the District will not accept the on-site improvements until all required payments, easements, and on-site street improvements are complete.
2. Star Theatre Property – Based on preliminary design submittals, the property may be used to develop 22 units of condos. Currently, a fence is still in place to serve as a future construction barrier and City staff advised that they are working on an Environmental Report in regards to CEQA requirements.
3. 15921 Sierra Vista Court – Currently, an existing easement issue on the property has temporarily halted the project.

SPECIAL/OTHER PROJECTS

1. Nobel GIS Transition – The transition to the Nobel GIS platform was successfully implemented on February 27, 2018. Currently, staff is working with Nobel representatives to accurately update the District's GIS files.
2. SPIX Resin Pilot Testing – Staff is continuing with the pilot operation of the Dow PSR II Plus resin. Currently, all samples analyzed for perchlorate at the effluent column of the PSR II Plus resin are Non- Detect. Staff will begin drafting a temporary approval submittal package to the DDW for the use of the PSR II plus resin.
3. Caustic Reduction Plan – Staff began the implementation of the caustic reduction test plan began and a step-down approach is being used to reduce the amount of caustic injection.
4. School (K-12) Lead Sampling – Staff completed the sampling requirements under AB 746 for the HLPUSD public schools. Staff will reach out to all CIWS public schools to schedule lead sampling to ensure compliance with AB 746 by July 1, 2019.
5. Lead Service Inventory – Under Section 116885 of the Health and Safety Code, water systems need compile an inventory of known lead user service lines in use in its distribution system and identify areas that may have lead user service lines in use in its distribution system by July 1, 2018. Currently, staff is coordinating an effort to identify each service line in the LPVCWD and CIWS distribution system to ensure no lead services exist and to create a database of all service types through the Nobel GIS system.
6. ISEP Removal – Staff will reach out to the WQA to discuss the requirements that need to be met prior to the removal and disposal of the ISEP system. In addition, staff will reach out to contractors to procure quotes for the removal of the system.
7. Nitrate Blending Plan – A nitrate blending plan to blend Well 3 water with Well 2 or 5 water will be drafted for precautionary purposes and submitted to the DDW for review and comment.
8. BPOU OM & M Plan Update – Provided the proposed changes to treatment plant operations, the current OM & M plan will need to be updated to reflect all proposed changes in operation.
9. LPVCWD Permit Amendment -. Staff started drafting the engineering and technical report sections of the permit amendment to expedite the issuance of the permit.
10. CIWS Permit Amendment – Staff started drafting the engineering and technical report sections of the permit amendment to expedite the issuance of the permit.

Upcoming Events



To: Honorable Board of Directors

From: Rosa Ruehlman, Office Administrator RRR

Date: 03/26/18

Re: Upcoming Board Approved Meetings and Conferences for 2018.

Day/Date	Event	<u>Aguirre</u>	<u>Escalera</u>	<u>Hastings</u>	<u>Hernandez</u>	<u>Rojas</u>
Friday, April 20, 2018	Southern California Water Coalition's Quarterly Luncheon at 12:00 pm in Irwindale, CA		X	X		X
Tuesday – Friday, May 8-11, 2018	ACWA 2018 Spring Conference in Sacramento Valley, Sacramento, CA.					X
Thursday, May 24, 2018	SCWUA Luncheon at 11:30 at the Sheraton at the Pomona Fairplex.					
Monday – Thursday, June 11-14, 2018	AWWA Annual Conference and Exposition in Las Vegas, NV.		X	X	X	X
Thursday, June 28, 2018	SCWUA Luncheon at 11:30 at the Sheraton at the Pomona Fairplex.					
Thursday, July 26, 2018	SCWUA Luncheon at 11:30 at the Sheraton at the Pomona Fairplex.					
Tuesday, September 18, 2018	SG Valley Water Forum 2018 at 7:30 – 1:30 pm. Sharaton Fairplex Conference Center in Pomona, CA					
Monday-Thursday, September 24-27, 2018	CSDA 2018 Annual Conference at Indian Wells, CA.					
Wednesday-Friday, October 3-5, 2018	WaterSmart Innovations Conference at South Point Hotel in Las Vegas, NV.					
Monday– Thursday, October 22-25, 2018	AWWA CA/NV 2018 Fall Conference at the Westin Mission Hills, Palm Springs, CA					
Tuesday – Thursday, Nov. 27-30, 2018	ACWA 2018 Fall Conference in San Diego					

SGVWA – San Gabriel Valley Water Association Quarterly Breakfast, are held on the Second Wednesday of February, May, August and November at the Pomona Mining Co. in Pomona, CA. (Dates and location are subject to change).

SCWUA – Southern California Water Utilities Association Luncheons are typically held on the fourth Thursday of each month with the exception of November and December due to the Thanksgiving and Christmas holiday and are held at the Pomona Fairplex in Pomona, CA. (Dates are subject to change)

Board Member Training and Reporting Requirements:

NEXT DUE DATE

Schedule of Future Training and Reporting for 2016	<u>Aguirre</u>	<u>Escalera</u>	<u>Hastings</u>	<u>Hernandez</u>	<u>Rojas</u>
Ethics 1234 2 year Requirement	11/22/18	12/01/18	12/01/18	10/11/18	9/26/19
Sexual Harassment 2 Year Requirement	05/09/19	11/28/19	05/09/19	10/10/18	05/09/19
Form 700 Annual Requirement	04/01/19	04/01/19	04/01/18	04/01/18	04/01/19
Form 470 Short Form Semi Annual Requirement	07/31/18	07/31/18	07/31/18	07/31/18	07/31/18

If you have any questions on the information provided or would like additional information, please contact me at your earliest convenience.